

One School, One Goal!

Omega Alpha Academy 2020-2021:

Reopening Contingency Plan

School Reopening Plan: Table of Contents

- Omega Alpha Academy: Vision and Mission Statement
- ► Letter from the Superintendent
- Reopening Plan
- Long-Term Goals
- Safety and Wellness
- School Day
- School Calendar
- Transportation

Omega Alpha Academy: One School, One Goal

Our Vision

The vision of OAA is that all students will be equipped for college and careers by meeting or exceeding the given standards.

Our Mission

The mission of Omega Alpha Academy is to prepare students for college and career readiness by engaging every student in a rigorous learning environment. The annual assessment test, such as the Galileo, will be measured by showing an increase of three percent on overall performance growth.

Omega Alpha Academy Superintendent: Mr. Jose A. Frisby

Dear Omega Alpha Academy Family,

I am eager to share with you the Omega Alpha Academy Reopening Plan for the 2020-2021 School Year.

The health and well-being of our students, faculty, and staff has always been paramount. We have developed this plan using guidance and recommendations from local and state health officials, as well as the Arizona Department of Education. We will be implementing rigorous protocols and high standards to minimize risks associated with COVID-19. These protocols will be interwoven throughout every phase of our school operations. The standards and procedures outlined in our plan will be continuously monitored and updated.

Our goal is to simply to provide the best possible instruction the safest way possible. We understand that significant risk factors will play a critical role the success of our plan but please know that we will continue to follow the latest CDC recommendations. We invite you to please take the time to review and familiarize yourselves with our Reopening Plan.

We will continue to provide updates and guidance, as they become available.

Respectfully,

Jose A. Frisby Executive Director/Principal 520-368-7628 jfrisby@oaak12.org



Omega Alpha Academy: Reopening Contingency Plan

- Omega Alpha Academy, in partnership with the Arizona Department of Education, Arizona State Board for Charter Schools, AZ Governor Doug Ducey, AZ Public Health Services, and federal, state, and local officials has developed requirements and recommendations to support schools in determining plans and strategies for reopening. Omega Alpha Academy's Reopening Plan provides a multi-tiered approach with clear, actionable steps that are applicable throughout the 2020-2021 school year.
- This plan is built upon the guidance and recommendations of the CDC, local, and state health officials; it is strongly aligned to the reopening guidelines that have been provided by our state and federal leaders, and it is designed to help our school prioritize the health and safety of students and teachers as we open our school building and deliver instruction for this upcoming academic year.
- The Omega Alpha Academy Reopening Plan focuses heavily on the health and physical requirements necessary for the reopening of our campus. OAA will continue to provide guidance and recommendations to staff and parents as we continue to navigate through the ever changing effects of the COVID-19 pandemic.

Omega Alpha Academy: Reopening Contingency Plan

• OAA will continue to provide guidance and recommendations to staff, parents, and the general community as we continue to navigate through the ever changing effects of the COVID-19 pandemic.

Omega Alpha Academy: Reopening Contingency Plan

- Please be advised this contingency plan is highly fluid.
 - It is subject to change in conjunct with the latest guidelines/procedural changes.

Omega Alpha Academy: Welcome Back



Omega Alpha Academy: Long-Term Goals

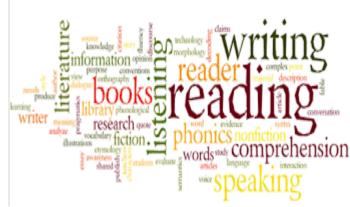
Ensure High School Readiness, in regards to academics & COVID-19 Preparedness



Omega wants to be known as a STEM School



Increase our overall academic score by 3%



Next Steps

- In the spring, the goal was to provide flexibility and rigorous instruction model as our school, community and families learned how to navigate through the COVID-19 crisis.
- Activities for social/emotional learning will be provided to assist in building community in a distance learning environment.
- Support for student wellness will include mental and health services whenever necessary.

Omega Alpha Academy: Parent, Staff & Student Guidelines for Reopening of School

Implementation (of CDC guidance) should be guided by what is feasible, practical, acceptable, and tailored to the needs of each community.

The following guidelines will help provide K-12 school administrators, parents, teachers, and staff with strategies to help ensure the safety and well-being of all the Omega Alpha Academy Family.

Omega Alpha Academy School Calendar

- The Omega Alpha Academy Governing Board voted to change the start date for the 2020/2021 school year to August 10, 2020.
 - Schools will start online on August 10, 2020.
 - On campus (physically present) learning will begin on October 5, 2020. (*This date may change.*)
 - The following calendar has been approved by our school Governing Board.



Omega Alpha Academy 2020-2021

School Year Calendar



Please be aware these dates are subject to change based on the COVID-19 Pandemic As of 7/23/2020 Omega is supposed to start physically October 5

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Teacher Orientation: July 27- Augu	ust 7
Half Day Teacher Training	
First Day of School/Last day of Sc	hool: August 10 and May 27
Holidays/No School	
▲ First Day of Quarter	
Parent/Teacher Conferences (1-7	PM): September 6 and February 7
Report Cards	
Progress Reports	
Kinder and 8th Grade Promotion: N	May 27
Righ School Graduation: May 28	
100 100th Day of School: January 25	
\$ Pay Day	
Staff last day: May 28	
➤ Galileo Testing	
Bre	eaks
Fall Break: October 8-12	Spring Break: March 11-15
Thanksgiving: November 21-23	Easter Break: April 19-22

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September 3rd October 8th

Winter Break: Dec. 24- Jan. 4

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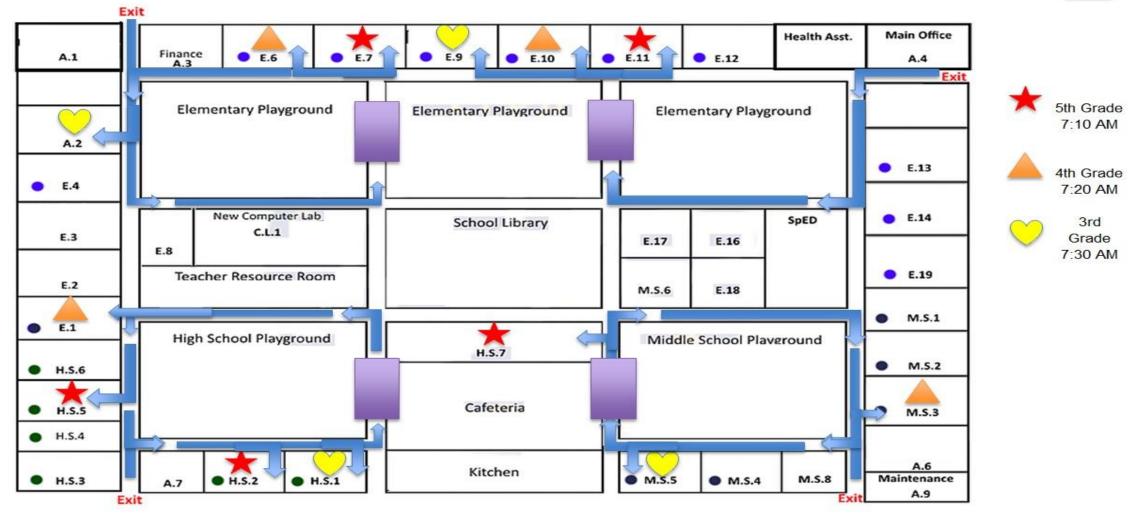
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AzMERIT: 3	rd-11th Grade: Tentative	ely March 25-April 5	
AZELLA Tes	sting Window: TBD		
	Inclement Wea	ther Make-Up	
If necessary, th	e following days may be	used: April 22 and May 24	-
	Total	Days	
	Students Days	Teacher Days	
1st Semester	85	95	
2nd Semester	95	96	
TOTAL	180	191	
	Holidays (Sc	hool Closed)	
July 4th	Nover	nber 12th	

January 21st

February 18th















9th Grade 7:20 AM







7th Grade 7:20 AM



How and When Will We Transition Back to Traditional Teaching?

- Omega Alpha Academy will transition back to its traditional teaching platform as soon as it is deemed safe by the CDC and state and local health officials.
- When Omega Alpha Academy's campus is reopened: students and parents have the option of remaining enrolled in Distancing Learning.

Educational Opportunities

Starting August 17, 2020; Omega Alpha Academy will provide on-site learning opportunities and support services for students kindergarten through the 12th grade who need a safe place to go.

*Those students attending on-site will be participating in our online synchronous instruction program.

Tentative Traditional Campus Reopening Date (Physically Present)

October 5, 2020

Clarification from Superintendent Kathy Hoffman

- ► Full funding for distance learning, for schools and families that decide this is the safest instructional model.
- ▶ Requirements for the Arizona Department of Health Services (ADHS) to develop, by August 7th, public health metrics for schools to use to determine a safe return to in-person instruction (additional information below).
- Statewide mandate for face coverings in schools for both students and staff
- ► Clarity around the intention of the on-site support services requirement, as well as a waiver process for this requirement.

Educational Options

- Omega Alpha Academy parents/guardians will be asked to make the choice that best meets their own circumstances.
- Omega Alpha Academy has multiple options from which parents can choose.
- Option 1: Students will be attending online instruction as they did during the second half of semester two (From March 2020 to May 2020) or during the summer.
- Option 2: Students can attend in-person instruction.
- Option 3: Students may attend a hybrid model.

Educational Options



On Campus Learning

- Kindergarten-5th
 - 6th-8th Grades
- 9th 12th Grades



Hybrid Learning

- Kindergarten-5th
 - 6th-8th Grades
- 9th 12th Grades



Full-time Online Synchronous Learning

- Kindergarten-5th
- 6th-8th Grades
- 9th 12th Grades

What is Distance/Online Learning?

▶ **Distance learning**, also called distance education, e-learning, and online learning, form of education in which the main elements include physical separation of teachers and students during instruction and the use of various technologies to facilitate student-teacher and student-student communication.

What is Distance/Synchronous Online Learning?

- ➤ No in-person teacher led instruction
- > Teacher led lessons via Google Meets
- > Students are enrolled in all content areas
- Engaging and synchronous online lessons created and taught aligned to state standards
- Grades will be issued
- > Attendance is mandatory

What is Distance/Synchronous Online Learning?

- > Continued access to services that support all learners including but not limited to:
 - Special Educations Students
 - English Language Learners
 - Counseling
 - Health Office Support
 - Food & Nutrition Services
- > School schedule:
 - ➤ Elementary: Monday- Friday from 8:00 am to 2:30 pm
 - Middle/High School: Monday-Friday from 7:40 am to 2:30 pm
 - > 180 instructional days

Synchronous Online Learning at OAA

Action Step(s)	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
Student participation in	Each individual teacher	• Elementary-twice a	Meet Attendance through
a virtual or classroom	will submit their	day one for am	Google Meets.
session (Google Meets).	classroom attendance to the school registrar.	session and second for pm session. • Middle and high school will be at the commencement of every period (6).	

Distance Learning Expectations: Teacher/Staff General Expectations

Action Step(s)	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
 Teachers are expected to provide synchronous virtual lessons daily for every period; all lessons will be recorded in its entirety. This is what was utilized for the 4th quarter mandated school closure SY 2019-2020. Teachers are expected to teach five days of the week for the normal duration of the regular class. 	 Each individual teacher is responsible for the daily lesson The school principal will ensure the implementation of this action. 	Daily: Monday-Friday for every class period.	 Lesson plan submissions Lesson Plan Exemplars Daily classroom recordings from beginning to end Verification on the part of the Resource and Development Team (RDT) through individual classroom analysis notes School principal verification through individual classroom analysis notes

Distance Learning Expectations Student Attendance:

- Teachers will take attendance through Google Meets at the beginning of each class period or twice a day (am and pm) for elementary grades.
- If a student is absent, teachers will mark the student "A" in PowerSchool.
- If a student is tardy, teachers will mark the student "T" in PowerSchool.
 - Students will log in to each class ON TIME; a late log-in is still a tardy tracked in PowerSchool.
- Students will attend assigned classes every day that school is in session during the scheduled time.
- During class, students will adhere to the Omega Alpha Academy-Student Code of Conduct.

Demonstrating Mastery of Academic Content

Action Step(s)	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
 Careful thought and creativity goes into lesson planning and exemplar creating. DOK level questioning is strategically scaffolded and assessed via quizzes, tests, cold calling, verbal and written summarizations. Students are continuously monitored throughout the lesson to check for comprehension and mastery of the standard. 	 General Education Teachers Testing Coordinator Principal 	 Throughout the lesson Daily Weekly Every Six Weeks (Galileo) 	 Student Grades Test Results Student Data Homework Samples Assignments/Projects Verbal confirmation during the cold calling process

Professional Development

PD PLAN FOR
TEACHERS STARTED
ON JULY 27, 2020.

Professional Development

 Professional Development is conducted as a whole-group this includes instructional and support personnel. Professional Development is conducted as a whole-group this includes instructional and support personnel. Professional Development is tailored off of classroom observation data. Resource and Development of Development of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and conducted as a whole-group this includes instructional and support of Conducted as a whole-group this includes instructional and support o	
OAA has retained the services of retired ADE School Improvement Specialist, Dr. Arnie Adler to provide recommendations. Every virtual lesson is recorded and meticulously analyzed with all instructional staff in group settings to provide recommendations to increase student engagement and improve instruction. Upon teacher request administration avails itself for individualized professional development opportunities. School Admin has created a detailed Professional Development plan which not only identifies the	training



Omega Alpha Academy 2020-2021 School Year Calendar



Proposed Calendar



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Lo	egend
Teacher Orientation: July 27- Aug	gust 7
Half Day Teacher Training	
First Day of School/Last day of S	chool: August 10 and May 27
Holidays/No School	
Teacher Trainings	
* Week day 4:00-6:00 pm	
* Saturday 8:00-4:00 pm	
Parent/Teacher Conferences (1-7)	7 PM): September 10 and February 4
Staff last day: May 28	
Mandatory Saturday Training	
В	reaks
Fall Break: October 12-16	Spring Break: March 8-12
Thanksgiving: November 25-27	Easter Break: April 2-5
Winter Break: Dec. 21- Jan. 1	
Inclement W	/eather Make-Up
If necessary, the following days may	be used: April 5 and May 27
Holidays (\$	School Closed)
July 3rd Jan	nuary 18th
September 7th Feb	oruary 15th

May 31st

Professional Development Topics

List Specific Professional Development Topics That Will Be Covered

- Lesson Plan Creation and Implementation Methodologies
- Scaffolding Formative Assessments
- Classroom Management Strategies
- Close Reading
- Breaking Down (Unpacking) the Standards
- Using Data to Drive Instruction
- Curricular Mapping
- Gap Analysis
- Chunking and Aligning the Standard
- Revising Existing Lesson Plans to Address Student Needs.

Specialized Instruction and IEP Services

Action Step	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
 Special Education Students will be provided individualized instructional support specifically listed on their IEPs through online sessions with Special Education Teacher and/or Special Education Paraprofessional. Special Education Teacher will work in conjunction with the student's general education teacher to assist in providing necessary accommodations during online instruction. All classroom lessons delivered through Google Meets are recorded and easily accessible to Special Education students for further review. Related services will be provided via Web-Therapy. 	 Special Education Teacher Special Education Paraprofessional Related Service Providers Principal 	 Frequent/daily communication and feedback among all IEP Team members. IEP services will be provided daily or according to each individual student IEP. 	 Communication Logs IEP Service Minute Log Classroom Recordings

Specialized Instruction and IEP Services

Process for Implementing Action Step

- Create Special Education Schedule
- Review IEPs with general education teachers
- Communicate frequently with IEP Team Members
- Record all services/lessons, and keep proper documentation

Providing Services for EL Students

Action Step	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
 Omega Alpha Academy will follow all approved researched-based ADE recommended SEI models for the 2020-2021 school year. Omega Alpha Academy will adhere to all AZELLA testing guidelines. Omega Alpha Academy will incorporate depictions, visuals, videos, etc. to help enhance lessons and further clarify specific standards for our EL students. 	 EL Coordinator General Education Teachers Principal 	 Daily Testing (Placement Test-Beginning of school year or as needed and Reassessment Tests towards the end of the school year). 	 Lesson Plan Submission Classroom Recordings Testing Data

Providing Services for EL Students

Process for Implementing Action Step

Attend all ADE- AZELLA/EL Trainings, implement SEI Models in our classrooms, address EL needs through various forms of instructions to help address EL standards, monitor lesson plan submissions, and provide support to teachers through professional development.

Technology

- ► Computing Devices & Connectivity
- ► To the extent possible, Omega Alpha Academy will provide students with individual computers or tablets with accessories sufficient to participate in video classrooms.
- ► Technology devices will be available while supplies last.
- ▶ Parents must submit request forms or email Mr. Frisby at <u>ifrisby@oaak12.org</u>
- ▶ We are hoping to provide devices to as many students as possible.
- ▶ Person responsible for issuing technology devices:
 - Mr. Paul Hartman (phartman@oaak12.org)

Safety and Wellness

- ► We are opening schools with three different choices for parents so families can make the best decisions for their circumstances.
- ► One option is On Campus Learning. The following procedures are under consideration to enhance safety for all students and staff while physically at school.

We will continue to make changes to these procedures as circumstances dictate.

Safety and Wellness

- ▶ Daily home health screening PLEASE DO NOT COME TO SCHOOL SICK.
- ▶ Please run this wellness checklist EVERY day before sending your student to school.
- ► Staff will be observing students for signs of illness.

Safety and Wellness

Please keep children home if they are experiencing any of the following symptoms:

- ✓ Fever of 100.4 or higher
- ✓ Cough
- ✓ Shortness of breath or difficulty breathing
- ✓ Fatigue
- ✓ Muscle or body aches
- ✓ Headaches
- ✓ New loss of taste or smell
- ✓ Sore throat
- ✓ Congestion or runny nose
- ✓ Vomiting
- ✓ Diarrhea



Health Aid

•Omega Alpha Academy will designate a specific space as a "sick" room.

•Students who are displaying symptoms of any flu, cold, respiratory type illness will use this room instead of the health office.

Personal Health and Wellness Tips

▶ Hand Washing

- ▶ Sites will be implementing hand washing protocols.
- ▶ Additional hand washing will be expected at all sites.

Face Touching

▶ Schools will provide education and reminders that when one touches an infected surface with his/her hand and then touches eyes, nose, or mouth — which are entryways for viruses into the body — one could potentially become infected and get sick.



Face Coverings

- ► There is a <u>Cochise County Resolution</u> requiring face coverings in all settings where social distancing may not be possible.
- Absent this requirement in the future, it is our intent to do the following:
 - ► Create a cultural norm that adults and students will wear face coverings when physical distancing is not possible.
 - Ask that parents provide a face covering for their student.
 - ▶ If a student comes to school without a face covering, one will be provided.







Use of Cloth Face Coverings in Schools (K-12th)

COVID-19 can be spread to others even if you do not feel sick.

A <u>cloth face covering</u> helps prevent a person who is sick from spreading the virus to others.

CDC suggests that all school reopening plans address adherence to behaviors that prevent the spread of COVID-19.

When used consistently and correctly, cloth face coverings are important to help slow the spread of COVID-19.

Facemask



<u>Cloth face coverings</u> should **not** be placed on:

Children younger than 2 years old.

Anyone who has trouble breathing or is unconscious.

Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance.

<u>Appropriate and consistent use</u> of cloth face coverings may be challenging for some students, teachers, and staff, including:

- Younger students, such as those in early elementary school.
- Students, teachers, and staff with severe asthma or other breathing difficulties.
- Students, teachers, and staff with special educational or healthcare needs, including intellectual and developmental disabilities, mental health conditions, and sensory concerns or tactile sensitivity.

Precautionary Measures

- Building Sanitizing and Cleaning
 - ▶ *Sanitizing is a process to remove contaminants including germs and viruses.
 - ▶ *Cleaning is a process to remove residue including dirt, grime, waste, etc.
- ► Sanitizing and cleaning will be done with frequency in all classrooms and expanded to include the following:
 - ▶ Sanitizing will occur in high frequency areas in regular intervals throughout the day.
 - ► Cleaning will occur daily.
 - ▶ Site and custodial staff are collaborating regarding site specific needs.



Restrooms



Cleaning will occur daily.

Drinking Fountains

- ► Students will be encouraged to bring water bottles.
- ▶ Drinking fountains will be utilized, modified, or closed based on site needs.
- ► If drinking fountains are open, they will be sanitized at regular intervals throughout the day.



Playground

All playground structures will be closed.



Physical Distancing & Traffic Flows

- ▶ Following CDC guidelines for schools, physical distancing will be done when feasible.
- ▶ Students will be physically distanced to the greatest extent possible.
- ▶ Six feet of physical distancing in classrooms may not be possible.
- ▶ Sites will institute traffic patterns that maximize physical distancing.

Ventilation

- Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, for example by opening windows and doors.
- Do not open windows and doors if doing so poses a safety or health risk (i.e., risk of falling, triggering asthma symptoms) to children using the facility.

Visitors

► At this time, only approved Omega Alpha Academy faculty and staff will be allowed to be present in the classroom.

► All visitors are discouraged, due to COVID-19 restrictions, from entering classrooms or school premises.

Challenges with Wellness

- IN ORDER FOR SCHOOLS TO OPERATE IN A TRADITIONAL PLATFORM THIS YEAR, SCREENING FOR SYMPTOMS AND HISTORY OF EXPOSURE WILL BE VERY IMPORTANT.
 - FOR STUDENTS
 ATTENDING OMEGA
 ALPHA ACADEMY, THERE
 IS A CONTINUUM WHERE
 WELLNESS WILL BE
 CHECKED.

Addressing
COVID-19
Spread in Omega
Alpha Academy

LEVELS OF SAFETY MEASURES



Challenges with Wellness



Home: is the first point on the screening continuum and therefore, the most important.

LEAs should educate and support families on identifying the symptoms that indicate staff and students must stay at home.

Families should be encouraged to self-report symptoms of illness, which could include fever, new onset of cough, etc.

Self-reporting mechanisms could include calling the school, calling health-care provider, etc. .



Transportation

TRANSPORTATION is the second point on the screening continuum.

LEAs should use clearly visible signage to communicate the symptoms students should not have if traveling on a school bus.



School

SCHOOL is the final point on the screening continuum.

LEA staff should visually/technologically check for symptoms (which may include temperature checks) and/or confirm with families that students are COVID-19 symptom free.

*Follow up with healthcare professional.

When a confirmed case has entered a school, regardless of community transmission any school in any community might need to implement short-term closure procedures regardless of community spread **if an infected person has been in a school building**. If this happens, CDC recommends the following procedures regardless of the level of community spread:

Coordinate with local health officials. Once learning of a COVID-19 case in someone who has been in the school, immediately notify local health officials. These officials will help administrators determine a course of action for their child care programs or schools.

School Decision Tree



No Community Spread

- Prepare
- · Teach and reinforce healthy hygiene
- Develop information sharing systems
- · Intensify cleaning and disinfection
- Monitor for absenteeism
- Assess group gatherings and events

 consider postponing non-critical gatherings and events
- · Require sick students and staff stay home
- Establish procedures for someone becoming sick at school

Monitor changes in community spread

Minimal to Moderate OR Substantial Community Spread

M/M

Is community spread <u>Minimal to</u> <u>Moderate or Substantial</u>?



- Coordinate with local health officials.
- Implement multiple social distancing strategies for gatherings, classrooms, and movement through the building.
- Consider ways to accommodate needs of children and families at high risk.

- · Coordinate with local health officials.
- Implement multiple social distancing strategies for gatherings, classrooms, and movement through the building <u>WITH EXTENDED SCHOOL</u> <u>DISMISSALS</u>.
- Consider ways to accommodate needs of children and families at high risk.



• Local health officials' recommendations for the scope (e.g., a single school, multiple schools, the full district) and duration of school dismissals will be made on a case-by-case basis using the most up-to-date information about COVID-19 and the specific cases in the community.

- Discourage staff, students, and their families from gathering or socializing anywhere.
 - This includes group child care arrangements, as well as gathering at places like a friend's house, a favorite restaurant, or the local shopping mall.

Communicate with staff, parents, and students. Coordinate with local health officials to communicate dismissal decisions and the possible COVID-19 exposure.

Clean and disinfect thoroughly.

- Close off areas used by the individuals with COVID-19 and wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets.
 - Open outside doors and windows to increase air circulation in the area. If possible, wait up to 24 hours before beginning cleaning and disinfection.

Clean and disinfect thoroughly.

- Cleaning staff should clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces.
- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.

Additional information on cleaning and disinfection of community facilities such as schools can be found on <u>CDC's</u> website.

Keeping the school safe

Encourage your faculty, staff, and students to...

Practice good hygiene



- Stop handshaking use other noncontact methods of greeting
- · Clean hands at the door and at regular intervals
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

Consider rearranging large activities and gatherings



- Consider adjusting or postponing gatherings that mix between classes and grades
- Adjust after-school arrangements to avoid mixing between classes and grades
- When possible, hold classes outdoors or in open, well-ventilated spaces

Handle food carefully



- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene

Stay home if...



- They are feeling sick
- . They have a sick family member in their home

What every American and community can do now to decrease the spread of the coronavirus

Transportation

• LEAs should also consider methods for physical distancing on buses, which could include assigned seating for riders, and the possibility of needing more buses or alternative schedules to safely transport students.



Transportation: Rules & Regulations

- One student per seat on the bus, Skipping Rows
- Students must wear a face mask covering
- Follow same bus schedule (s) for am and pm
- Student drop off and pick up procedures at each entrance to avoid congestion
- Temperature checks/Screening upon arrival



PICK-UP AND DROP OFF



Morning Drop off

- ▶ Students say goodbye to parents at the front gate and walk to our campus.
- ▶ Students must follow all social distance markers located strategically on the ground.
- ➤ Students will sanitize hands as they enter school premises using sanitizer provided.
- ▶ Students must be wearing their facemasks.
- ▶ Health assistant will be screening students before entering the school campus.

Pick-up and Drop-off Procedures



- ► The principles that OAA follows for the morning drop-off and afternoon pick-up system are:
 - ► The safety of the children
 - ► Cooperation with the faculty
 - Consideration of, and politeness toward, our residential neighbors

Pick-up and Drop-off Procedures



- ► The way in which we adhere to these principles is to follow, without exception, the directions listed below:
 - ▶ Do use the pick-up/drop-off lane system for all children in grades Kindergarten through 12th...
 - ▶ Do have your children gather their belongings together before they exit from your car. This keeps the pick-up/drop-off lane flowing smoothly.
 - ▶ Do pull all the way forward along the yellow curb as directed by the on-duty teachers.
 - ▶ Do use the crosswalk to bring your children on to campus if you walk to school or park your car on the street. It is extremely unsafe for any child to cross the street or parking lot alone.
 - ▶ Do respect our residential neighbors and refrain from blocking or turning in their driveways.

End of the Day Dismissal

Students Walking

Students will be walked to the crosswalk and then be on their way. If they walk with a sibling, the older student will wait for the young sibling outside the entrance.

Students Riding the Bus

Bus riders will be escorted to the bus area. Students will get on the bus, follow safety protocols, and be on their way.

Students in Cars

If you are picking up your child in a car you have two options:

- Park and wait for your child
- Use the car pickup or drop off lane

When in the car, please:

- Stay in your car, do not get out
- Get in the appropriate lane

BUS SCHEDULE

Coming Soon



Staggered Schedule

Stagger arrival and drop-off times or locations by grade to limit contact between grade levels and direct contact with parents as much as possible.

School Day

What will an average school day look like for your child?

Kinder-2nd Grade

Kindergarten Group A Bubble Approach

Food delivery: 10:30 AM

Kindergarten	Arrival Time	8:00-8:05	8:05-10:00	10:00-10:30	10:35-11:05	11:05-12:00	12:00-12:40	12:40-1:00	1:00-1:10	01:10-1:30	01:30-2:00	Departure
Teacher												
M. Alvarez	7:40	Morning	Journey's	Math Meeting	LH	Saxon Math	Shurley Language	Language for	Letter of the Day	Break Time	Social Studies	2:00PM
(Mr. Frisby's Gate)	Breakfast	Announcements			U	Lesson	Arts	Learning (M-Th)			(1st and 4th	
N.W Entrance					N			Close Reading (F)			Qtrs.) Science (
IV.VV LIICIAIICE					С						2nd and 3rd Qtrs.)	

Elementary Group A Bubble Approach

Food delivery: 10:35 A.M.

Dubble Apploach			1 00d delivery : 10.35 A.ivi.										
1st -2nd Grade	Arrival Time	8:00-8:05	8:05-10:00	10:05-10:15	10:15-10:45	10:45-11:20	11:20-12:00	12:00-12:20	12:20-12:45	12:45-1:30	1:30-1:45	1:45-2:30	Departure Time
Teacher													
L. Villalobos	7:30:00 AM	Morning	Journey's	Math Meeting	Saxon Math	L	Math Applications	Language for	Sentence Power	Shurley Language	Break Time	English	2:40
(Mr. Frisby's Gate)	Breakfast	Announcements			Lesson	U		Learning	(M-W-F)	Arts (M-W-		Development	
N. W.						N			Close Reading (T-Th)	F) Adventures in		Social Studies (1st and 4th Qtrs.)	
Entrance									(1-111)	Language (T-		English	
										TH)		Development	
												Science (2nd and	
												3rd Qtrs.)	
1st -2nd Grade	Arrival Time	8:00-8:05	8:05-10:00	10:05-10:15	10:15-10:45	10:45-11:20	11:20-12:00	12:00-12:20	12:20-12:45	12:45-1:30	1:30-1:45	01:45-02:30	Departure Time
C.Vidal	7:20:00 AM	Morning	Journey's	Math Meeting	Saxon Math	С	Math Applications	Language for	Sentence Power	Shurley Language	Break Time	English	2:30
(Mr. Frisby's Gate)	Breakfast	Announcements			Lesson	Н		Learning	(M-W-F)	Arts (M-W-		Development	
N. W.									Close Reading	F)		Social Studies	
Entrance									(T-Th)	Adventures in		(1st and 4th Qtrs.)	
Ziitiaiioc										Language (T-		English	
										TH)		Development	
												Science (2nd and	
												3rd Qtrs.)	

Elementary 3rd-5th

Elementary Group A Bubble Approach		Food delivery starts at 11:05 AM												
Teacher	Arrival Time	8:00-8:05	8:05-10:00	10:05-10:15	10:15-11:20	11:20-12:00	12:00-12:40	12:40-01:05	1:05-1:50	1:50-2:30	Departure Time			
3rd Grade														
M. Alvarez (Main Office Gate)	7:40:00 AM Beakfast	Morning Announcements	Journey's	Break Time	Saxon Math Lesson	L	Common Core Math Application- Critical Thinking /Hands On	Common Core Writing Companion (M-W-F) Close Reading Activity (T-Th)	Shurley Language Arts (M-W-F) Common Core English Language Arts (T-	English Development Social Studies (1st and 4th Qtrs.) English Development Science (2nd and 3rd Qtrs.)				
4th Grade	Arrival Time	8:00-8:05	8:05-10:00	10:05-10:15	10:15-11:20	11:20-12:00	12:00-12:40	12:40-01:05	1:05-1:50	1:50-2:30	Departure Time			
M.Galaz (Main Office Gate)	7:30:00 AM Breakfast	Morning Announcements	Journey's	Break Time	Saxon Math Lesson	U N	Common Core Math Application- Critical Thinking /Hands On	Common Core Writing Companion (M-W-F) Close Reading Activity (T-Th)	Shurley Language Arts (M-W-F) Common Core English Language Arts (T-	English Development Social Studies (1st and 4th Qtrs.) English Development Science (2nd and 3rd Qtrs.)	2:40			
5th Grade	Arrival Time	8:00-8:05	8:05-10:00	10:05-10:15	10:15-11:20	11:20-12:00	12:00-12:40	12:40-01:05	1:05-1:50	1:50-2:30	Departure Time			
J.Garcia (Main Office Gate) N.E. Entrance	7:20:00 AM Breakfast	Morning Announcements	Journey's	Break Time	Saxon Math Lesson	C H	Common Core Math Application- Critical Thinking /Hands On	Common Core Writing Companion (M-W-F) Close Reading Activity (T-Th)	Shurley Language Arts (M-W-F) Common Core English Language Arts (T-	English Development Social Studies (1st and 4th Qtrs.) English Development Science (2nd and 3rd Qtrs.)	2:30			

Middle School

8:40-8:45	8:45-9:45	9:45-9:50	9:50-10:50	10:50-10:55	10:55-11:50	11:50-11:55	11:55-12:20	12:20-12:25	12:25-1:25	1:25-1:30	1:30-2:30	Dismissal	Tutoring
Teacher Rota	Period 2	Teacher	Period 3	Teacher	Period 4	Teacher	MS	Teacher	Period 5	Teacher	Period 6	Time	Time
Teacher Rotation	ELA 8 th Grade (29 Students)	Teacher Rotation	Arizona History (2- 9 th Grade and 1	Teacher Rotation	World History A (9 th Grade) (31	Teacher Rotation	L U	Teacher Rotation	ELA 6 th Grade (30 Students)	Teacher Rotation	ELA 7 th Grade (32 Students)	2:40	
8:40-8:45	8:50-9:50	9:45-9:50	9:50-10:50	10:50-10:55	10:55-11:50	11:50-11:55	11:55-12:20	12:50-12:55	12:55-1:25	1:25-1:30	1:30-2:30	Dismissal	Tutoring
Teacher Rota	Period 2 Teacher		Period 3	Teacher Period 4		Teacher MS		Teacher Period 5		Teacher	Period 6	Time	Time
Teacher Rotation	MS Office 9 th Grade (30 Students)	Teacher Rotation	Health A 9 th Grade (31 Students)		Tech/ PE 6 th Grade (30 Students)	Teacher Rotation	N C	Teacher Rotation	Tech/ PE 7 th Grade (32 Students)	Teacher Rotation	IS MS Office/IS Keyboarding (6 Students)	2:30 P.M.	
8:40-8:45	8:45-9:45	9:45-9:50	9:50-10:50	10:50-10:55	10:55-11:50	11:50-11:55	11:55-12:20	12:50-12:55	12:55-1:25	1:25-1:30	1:30-2:30	Dismissal	Tutoring
Teacher Rota	Period 2	Teacher	Period 3	Teacher	Period 4	Teacher	MS	Teacher	Period 5	Teacher	Period 6	Time	Time
Teacher Rotation	Earth/Space (7 th	Teacher Rotation	Life Science (6 th	Teacher Rotation	Chemistry A. (11 th	Teacher Rotation	Ξ	Teacher Rotation	Physical Science (8 th	Teacher Rotation	Life Science A 9th grade	2:50	

High School

High School (Group A															
Bubble Approach		55 min														
High School	Arrival	7:40-8:40	8:40-8:45	8:45-9:45	9:45-9:50	9:50-10:50	10:50-10:55	10:55-11:50	11:50-11:55	11:55-12:50	12:50-12:55	12:55-1:25	1:25-1:30	1:30-2:30	Dismissal	Tutoring
Teacher	Time	Period 1	Teacher	Period 2	Teacher	Period 3	Teacher	Period 4	Teacher	Period 5	Teacher		Teacher	Period 6	Time	Time
J. Li (MS gate)	7:30	Reading 6 th Grade (30 Students)	Teacher Rotation	Planning	Teacher Rotation	Reading 7 th Grade (32 Students)	Teacher Rotation	Reading 8 th Grade (28 Students)	Teacher Rotation	IS Civics (1-12 th Grade)	Teacher Rotation	٦	Teacher Rotation	Marketing 10 th Grade (1 Student)	2:40	
High School	Arrival	7:40-8:40	8:40-8:45	8:45-9:45	9:45-9:50	9:50-10:50	10:50-10:55	10:55-11:50	11:50-11:55	11:55-12:50	12:50-12:55	12:55-1:25	1:25-1:30	1:30-2:30	Dismissal	Tutoring
Teacher	Time	Period 1	Teacher	Period 2	Teacher	Period 3	Teacher	Period 4	Teacher	Period 5	Teacher		Teacher	Period 6	Time	Time
J. Frisby (H.S. Gate)	7:20	Algebra IIA-11 th Grade (23 Students)	Teacher Rotation	Geo. A 10 th 24 Students/ Trigonometry 12 th (7 Students)	Teacher Rotation	Math 8 th Grade (28 Students)	Teacher Rotation	Math 7 th Grade (32 Students)	Teacher Rotation	Algebra IA-9 th Grade (31 Students)	Teacher Rotation	J	Teacher Rotation	Math 6 th Grade (30 Students)	2:50	
High School	Arrival	7:40-8:40	8:40-8:45	8:45-9:45	9:45-9:50	9:50-10:50	10:50-10:55	10:55-11:50	11:50-11:55	11:55-12:50	12:50-12:55	12:55-1:25	1:45-1:50	1:50-2:50	Dismissal	Tutoring
Teacher	Time	Period 1	Teacher	Period 2	Teacher	Period 3	Teacher	Period 4	Teacher	Period 5	Teacher		Teacher	Period 6	Time	Time
Ms. Rebecca (H.S. Gate)	7:30	ELA 9 th Grade (30 Students)/IS ELA10A- 2 Stds	Teacher Rotation	Civics (11 th Grade (19 Students)	Teacher Rotation	ELA (11 th -12 th Grade) 28 Students	Teacher Rotation	Planning	Teacher Rotation	ELA (10 th Grade) (23 Students)	Teacher Rotation	Ν	Teacher Rotation	US History A (9 th Grade) (25 Students) Correc. Rdg 1	2:50	
High School	Arrival	7:40-8:40	8:40-8:45	8:45-9:45	9:45-9:50	9:50-10:50	10:50-10:55	10:55-11:50	11:50-11:55	11:55-12:50	12:50-12:55	12:55-1:25	1:35-1:40	1:40-2:40	Dismissal	Tutoring
Teacher	Time	Period 1	Teacher	Period 2	Teacher	Period 3	Teacher	Period 4	Teacher	Period 5	Teacher		Teacher	Period 6	Time	Time
C. Galaviz (M.S. Gate)	7:20	S.S. 7 th Grade (32 Students)	Teacher Rotation	S. S. 6 th Grade (29 Students)	Teacher Rotation	Planning	Teacher Rotation	Health & Life Mgmnt. (10 th Grade)	Teacher Rotation	Journalism (11 th Grade)	Teacher Rotation	С	Teacher Rotation	S. S. 8 th Grade (28 Students)	2:30	
High School	Arrival	7:40-8:40	8:40-8:45	8:45-9:45	9:45-9:50	9:50-10:50	10:50-10:55	10:55-11:50	11:50-11:55	11:55-12:50	12:50-12:55	12:55-1:25	1:25-1:30	1:30-2:30	Dismissal	Tutoring
Teacher	Time	Period 1	Teacher	Period 2	Teacher	Period 3	Teacher	Period 4	Teacher	Period 5	Teacher		Teacher	Period 6	Time	Time
L. Alford (H.S. Gate)	7:10	Professional Sales & Marketing (1- 11 th and 7- 12 th Grade)	Teacher Rotation	Computer Applications/Compu ter Programming (1- 12 th and 5-12 th Grade)	Teacher Rotation	Retail (22 10 th Grade)	Teacher Rotation	Marketing Mgmnt, & Entrepreneurship (22 Students)	Teacher Rotation	Physical Education A (12 th Grade) (10 Students)	Teacher Rotation	H	Teacher Rotation	Psychology (1- 10 th Grade and 17 11 th Grade)	2:40	

Elementary/Middle School/High School Regulations

Arrival:

- For the 20/21 school year, school hours will be
 - Elementary 8:00 am 2:30 pm
 - MS/HS 7:40 am 2:30 pm
- Students will proceed directly to their first period class upon arrival until the school day begins at 7:40 am.
 - When students arrive they will enter through an assigned gate based on their grade level.
- Gates will open at 7:10 am.

Elementary/Middle School/High School Regulations

- Walkers will be allowed to enter the campus at their designated time and should arrive no earlier, please plan accordingly.
- Students who are dropped off must wait in a vehicle until the gates open at 7:10 or later to allow for social distancing.

Elementary/Middle School/High School Regulations

In the Classroom:

- Desks will be arranged in rows.
- Backpacks will stay with students in the classroom to reduce travel within the room.
- Hand sanitizers will be provided in all classrooms.
 - Students will use hand sanitizer as often as possible.
 - When feasible, students will be encouraged to wash hands in classrooms with available sinks.
- Desks will be sanitized regularly.
- Students will be given a supply list and will be required to bring their individual supplies everyday.
 - Shared supplies will not be permitted.

Elementary/Middle School/High School Regulations

Walkways and Transitions:

- In walkways students will follow a counter-clockwise direction flow.
- Large arrows and/or signage will be displayed for communication.
- Students will not line up or congregate outside of classrooms.
- Non-teaching staff will supervise students on restrooms breaks and walkway procedures.

Elementary/Middle School/High School Regulations

Lunches:

- Students will attend lunch by grade level.
- Students will eat lunch inside their classroom.
- Identification card scanners will be utilized.
- Cafeteria staff will bring students lunches to their respective classrooms.
- Students will have 20 minutes to eat.

Middle School/High School Regulations

Specials:

Physical Education

• Students will not be dressing out or using shared equipment.

STEM

• Sharing of student supplies will be limited. Any resources that must be shared will be sanitized between any student use.

Physical Distancing

• Physical Distancing Limiting the physical interactions of students is one way to mitigate exposure to infectious disease.

• LEAs should consider their ability to physically distance students to the extent possible.

Modified Layouts

- Space seating/desks to allow for physical distancing (at least six feet apart when feasible).
- Assigned seating to help track virus spread if a student/staff tests positive for COVID-19.
- Turn desks to face in the same direction (rather than facing each other), or have students sit on only one side of tables, spaced apart.
- Create distance between children on school buses

Modified Layouts

Physical barriers

- o Install physical barriers, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least six feet apart (i.e., reception desks).
 - o Provide physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and children remain at least six feet apart in lines and at other times (i.e., guides for creating "one way routes" in hallways).
 - o Modified layouts should consider preschool center-based designs into consideration, where appropriate.

Smaller Classes

Create Smaller Class Sizes When Possible

- Consider decreasing class sizes when possible to allow for more physical space between students in classroom setting.
- Limit mixing between groups if possible.
- LEAs should ensure smaller class sizes do not segregate students with disabilities from their non-disabled peers or change a student's special education placement.

Identifying Small Groups and Keeping Them Together (Co-horting)

• Ensure that student and staff groupings are as static as possible by having the same group of children stay together and with the same staff (all day for young children, and as much as possible for older children).

• Limit mixing between groups if possible.

Food Service

- Use disposable food service items (i.e., utensils, dishes).
- Individuals should wash their hands after removing their gloves or after directly handling used food service items.
- Food service staff are required to have standard operating procedures that ensure safe and effective handling of all food service-related equipment. These procedures should be reviewed, and staff retrained, as needed.
- If food is offered at any event, including classroom celebrations, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing food and utensils and ensure the safety of children with food allergies.
- Consider establishing protocols for when cloth masks are removed to consume food (i.e., proper storage).

Breakfast and Lunch Schedules

COMING SOON

Hand Hygiene and Respiratory Etiquette

- Teach and reinforce handwashing with soap and water for at least 20 seconds, and increase monitoring to ensure adherence among students and staff.
- If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).
- Encourage staff and students to cover coughs and sneezes with a tissue.

Used tissues should be thrown in the trash, and hands washed immediately with soap and water for at least 20 seconds.

• Consider any additional staff or supply resource that may be necessary to assist students who have physical or emotional disabilities with proper handwashing techniques, or alternatives to handwashing if practical.

Shared Objects

- Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas.
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible
- Avoid sharing electronic devices, toys, books, and other games or learning aids.

Signs and Messages



- Post signs in highly visible locations (i.e., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs, such as by properly washing hands and properly wearing a cloth face covering.
- Broadcast regular announcements on reducing the spread of COVID-19 on PA systems.
- Include messages (i.e., videos) about behaviors that prevent the spread of COVID-19 when communicating with staff and families, such as on school websites, in emails, and on school social media accounts.

Signs and Messages

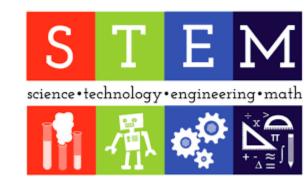


- Consider the home language of students and families when posting signs and sending messages.
- Ensure signs and messaging are provided in alternative formats to successfully communicate information to individuals whose primary language is not English, and to individuals with hearing or vision impairment.
- Ensure that messages are communicated in multiple modalities to ensure that students and families without internet connectivity are included and receive the same important information as is communicated to all families.

Participation in Community Response Efforts

• Omega Alpha Academy participated and will continue to participate with local authorities in broader COVID-19 community response efforts.

Upcoming STEM Program Projects



Communication Systems

- Notifying staff, families, and the public of school closures and any restrictions in place to limit COVID-19 exposure (i.e., limited hours of operation).
 - o Communicating with staff and families if there is an exposure at school.
- Ensure signs and messaging are provided in alternative formats to successfully communicate information to individuals whose primary language is not English, and to individuals with hearing or vision impairment.

Communication Systems

- 1. School website www.oaak12.org
- 2. School Messenger
- 3. Omega Alpha Academy Facebook
- 4. Email/Phone

Leave Time Policies

- Examine and revise policies for leave, telework, and employee compensation.
- Develop policies for return-to-school after COVID-19 illness.
- CDC's criteria to discontinue home isolation and quarantine can inform these policies.
- LEAs should consult with counsel to ensure planned procedures comply with applicable laws, including the FLSA and the ADA.
- Back-up Staffing Plan
- Monitor absenteeism of students and employees, cross-train staff, and create a roster of trained back-up staff.
- Staff Training
- Train staff on all safety protocols.
- Conduct training virtually or ensure that physical distancing is maintained during training.

Leave Time Policies

COMING SOON

Omega Alpha Academy:

- Will encourage employees and students to take breaks from watching, reading, or listening to news stories about COVID-19, including social media if they are feeling overwhelmed or distressed.
- Promote employees and students eating healthy, exercising, getting sleep, and finding time to unwind.

Omega Alpha Academy:

- Encourage employees and students to talk with people they trust about their concerns and how they are feeling.
- Ensure staff are educated on the signs and symptoms of anxiety and depression
- Consider posting signages for local distress hotlines; national distress hotlines.



- HOME LEAs should educate and support families on identifying the indicators that signal staff and students are suffering from anxiety, depression, or lack of coping strategies.
- ► Families should be provided with resources and contact information for community mental health resources.



- SCHOOL LEAs should ensure that all staff is trained on identifying the indicators that signal staff and students are suffering from anxiety, depression or lack of coping strategies.
- Staff should be provided with resources and contact information for community mental health resources.



Community Health Associates:

Address: 1701 N Douglas Ave, Douglas, AZ 85607

• **Phone:** (520) 727-7091

Pinal Hispanic Counsel

• https://www.pinalhispaniccouncil.org/

• Address: 1940 11th St, Douglas, AZ 85607

• **Phone:** (520) 466-7765

Corazon Behavioral Health Services:

• Address: 1815 E 9th St Douglas, AZ 85607

• **Phone**: (520) 364-3630



- ▶ SCHOOL LEAs should ensure that all staff is trained on identifying the indicators that signal staff and students are suffering from anxiety, depression or lack of coping strategies.
- ➤ Staff should be provided with resources and contact information for community mental health resources.

Parent/Staff Resources

- Centers for Disease Control: https://www.cdc.gov/
- ► ADE: https://www.azed.gov/
- ► Arizona Department of Health Services: https://www.azdhs.gov/
- ► Cochise County Health and Social Services: https://www.cochise.az.gov
- ► Omega Alpha Academy Website: https://www.oaa-k12.org/
- Southeast Arizona Area Health Education Center
 - https://seahec.org/programs/community-initiatives/covid19_local/

Designated COVID-19 Point of Contact

Designate a staff person to be responsible for responding to COVID-19 concerns (i.e., school nurse).

All school staff and families should know who this person is and how to contact them.

- Mr. Jose Frisby-School Superintendent
 - jfrisby@oaak12.org
 - 520-368-7628
- Ms. Alejandra Moran-School Health Assistant
 - amoran@oaak12.org
 - 520-805-1261



OMEGA ALPHA ACADEMY